

INSTRUCTIONS FOR AUTHORS

Abstract

Please use **the template** and follow guidelines on the second page of this document. The abstract should not exceed one page. All abstracts should be **received before May 31, 2009** to be included in Book of Abstracts. Deadline for submission of abstracts to be considered for **oral presentation is March 31, 2009**. Online abstract submission through www.esoc2009.com should be used to upload the corresponding file using your personal log-in password. To upload a new (modified) version, please repeat such a procedure. Alternatively, the abstract can be sent by e-mail to info@esoc2009.com as an attachment. Hard copies will not be accepted.

Poster presentation

The majority of contributions will be presented as posters and, therefore, poster sessions will be one of key elements of the ESOC 2009 scientific programme.

Form. The size of the **poster board will be 130 cm (height) × 96 cm (width)**. Each poster should contain a title (size of letters 4 cm, at least), authors' names, affiliation, city and country (size of letters 2 cm).

Presentation. The presenters will be asked to arrange their posters at designated panels before the beginning of the poster session and remove them immediately after its closure. Adhesive tapes or pins will be provided by organisers.

Lecture presentation

Since the ESOC 2009 scientific programme will follow a given time schedule, all **oral communications including discussion** should not exceed the limit specified below.

Keynote & plenary lectures:	45 min
Invited speakers' lectures:	35 min
Young talented organic chemists' lectures:	30 min
Short oral communications:	15 min

Data projectors. The lecture room will be equipped with **datapresenters only** controlled by PC with MS PowerPoint software (version 2007). The presentation files should be provided on CD-ROM or flash memory USB sticks. If necessary, laptops (under Windows or Mac OS) can be used directly for the presentation but organisers will have no responsibility for solving laptop-datapresenter communication problems. A PC for checking the PowerPoint presentation beforehand will be available in the Conference Computer Room.

Language

The official symposium language is English.

How to prepare the abstract: The Template (14 pt, bold, left aligned)

(one line blank)

Presenting Author,^a Second Author,^b Main Author*^a (12 pt, normal, left aligned)

^aAffiliation 1, City, Country; ^bAffiliation 2, City, Country (12 pt, italics, left aligned)

e-mail address (12 pt, normal, left aligned)

(one line blank)

To prepare your abstract, please use the **template** following these guidelines:

(1) The presenting author's name should be **underlined** and the main author's name should be marked with an **asterisk**.

(2) Please add an **e-mail address** of the presenting or main author.

(3) The abstract in English should not exceed **one page** of **A4** format (297 × 210 mm) in portrait layout with all **margins** equal to **25 mm**.

(4) The **single spaced** text should be typed preferably in normal **Times New Roman** font being **left and right justified**. Please use **12 pt** font size for the main body of text since the abstracts will be reduced in the printed version of Book of Abstracts (the poster abstracts will be transformed from A4 to A6 format).

(5) All text, equations, figures, schemes, acknowledgment and references should be **integrated** in the abstract. Please do not provide separate graphics files. All abstracts will be printed in black and white.

(6) The **doc**, **docx**, **rtf** or **pdf** file formats of the abstract are acceptable.

(7) All abstracts should be **received before May 31, 2009** to be included in Book of Abstracts. Deadline for submission of abstracts to be considered for **oral presentation is March 31, 2009**.

(8) Please **upload** your abstract file through www.esoc2009.com using your personal log-in password. Alternatively, it can be sent by e-mail to info@esoc2009.com as an attachment. Hard copies will not be accepted.

For chemical structures ACS drawing style is preferred

All graphics should be embedded in the abstract template

- 1) Bistri, O.; Correa, A.; Bolm, C. *Angew. Chem. Int. Ed.* **2008**, *47*, 586–588.
- 2) (a) Bellina, F.; Cauteruccio, S.; Di Fiore, A.; Rossi, R. *Eur. J. Org. Chem.* **2008**, 5436–5445. (b) Dawson, R. E.; Lincoln, S. F.; Easton, C. J. *Chem. Commun.* **2008**, 3980–3982.